



Slovak Academy of Sciences Programme



Statute of the Board of the Programme SASPRO

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Statute of the Board of the Programme SASPRO

(hereafter also as the "Statute")

Article I

Introductory provisions

1. Board of the Programme SASPRO (hereafter only "the Board") is established under the provisions of Article V of the Statute of the Programme SASPRO as the executive and managing body of the Programme SASPRO.
2. The Board in its activities is governed by the Programme SASPRO Statute, this Statute and the Rules of Procedure of the Board.
3. The tenure of the Board is five years.
4. The Board establishes a Steering Committee from among its members. Steering Committee has particular control powers.
5. The Board is answerable for its activities to the Scientific Council of the Slovak Academy of Sciences (hereafter only as "the Scientific Council of the SAS").

Article II

The scope of activities and competences of the Board

1. The scope of activities of the Board includes in particular management and control activities to ensure the proper running of the Programme SASPRO. Within its scope, the Board:
 - a) manages the activities within the Programme SASPRO;
 - b) performs supervision in order to ensure compliance with the provisions of the Programme SASPRO Statute and the Programme SASPRO Committee Statute;
 - c) establishes a Steering Committee;

- d) approves the Calls for applications submission to the Programme SASPRO;
- e) discusses materials elaborated by the Committees;
- f) negotiates and decides on conceptual issues related to the Programme SASPRO;
- g) approves the indicative timetable for Programme SASPRO activities for the following calendar year;
- h) performs regular evaluations of the Programme SASPRO and proposes its changes;
- i) negotiates proposals, comments and standpoints on the Programme SASPRO and submits them to the Presidium of the SAS;
- j) discusses SASPRO Programme annual reports and submits them for approval to the Presidium of SAS;
- k) discusses reports and materials to be sent to the European Commission and submits them for approval to the Presidium of SAS;
- l) performs other activities and tasks related to the Programme SASPRO, assigned to the Board by the Presidium of SAS.

Article III

Management and activities of the Board

1. The Board is managed by the Chairman of the Board who acts on its behalf. The Chairman of the Board is the President of the SAS.
2. SAS Presidium elects the Vice-chairman from among the members of the Board.
3. The Chairman of the Board in his absence is substituted by the Vice-chairman of the Board or, if necessary, by member of the Board authorized by the Chairman of the Board.
4. Department of Research and Development of the SAS Office (R&D Department) provides an administrative support to all activities of the Board. Secretary from R&D Department



staff is assigned to the Board. The assigned Secretary is approved by the Chairman of the Board.

Article IV

Members of the Board

1. The Board shall have at least 10 members (including the Chairman and Vice-Chairman).
2. The members of the Board are knowledgeable experts and managers from the SAS employees. When forming the Board a balanced representation of experts from all three scientific divisions of SAS shall be ensured, as well as adequate representation of women.
3. Members of the Board shall be nominated by the relevant scientific divisions of SAS. Proposals for members of the Board are discussed by the SAS Presidium and approved by the Scientific Council of the SAS. The Board members are appointed by the Chairman of the Scientific Council of the SAS.
4. Membership of the Board terminates at the end of the term of the Board. Member of the Board may be appointed for a maximum of two terms of the Board in a row.
5. Membership of the Board shall also end:
 - a) by removing the Board member by the Chairman of the Scientific Council of the SAS under Article IV , paragraph .7;
 - b) upon Member's written request for termination;
 - c) after termination of employment at the Slovak Academy of Sciences;
 - d) due to force majeure.
6. Board member may request in writing to terminate the membership of the Board. Written request is to be submitted to the chairman of the Board. Board member asking for termination shall be removed from the Board by Chairman of the Scientific Council of the SAS.



7. Chairman of the Scientific Council of the SAS, on a proposal of 3/5 absolute majority of all members, removes the board member if this:

- a) repetitively does not comply with provisions of the Programme SASPRO Statute, this Statute and the Rules of Procedure of the Programme SASPRO;
- b) repeatedly without cause does not participate in Board meetings and neglects his/her Board duties.

8. Following the removal of a member of the Board the Chairman of the Scientific Council of the SAS appoints a new member under the provisions of Article IV, paragraph 3 of this Statute.

9. Membership in the Board is incompatible with the following positions:

- a) Member of the Presidium of SAS (with the exception of the Chairman of the Board);
- b) Member of the Scientific Council of the SAS (with the exception of the Chairman of the Board);
- c) a member of the Evaluation Committee of the Programme SASPRO.

10. Board members are required to maintain the confidentiality of matters under consideration and conclusions of the session until these conclusions will be published, unless the conclusions of resolutions dictate otherwise. Board members agree not to make available materials and information to other persons, unless the nature of the materials and information dictates otherwise.

11. List of Board members is published on the Programme SASPRO website.

Article V

Board meetings

1. Sessions of the Board shall be governed by the Rules of Procedure of the Board of the Programme SASPRO.

2. The Board shall meet in session at least twice a year. Sessions shall be summoned by the Chairman of the Board.
3. Chairman of the Board is obliged to summon the Board if so requested in writing by 3/5 absolute majority of Board members.
4. Written minutes of the meeting are to be elaborated in the Slovak language.

Article VI

Steering Committee of the Board

1. At its first meeting the Board establishes a Steering Committee from among its members.
2. The Steering Committee shall have a Chairman and three members representing different scientific departments of SAS.
3. The Steering Committee shall meet as required. Minutes of every meeting are to be elaborated.
4. The scope of the Steering Committee activities includes:
 - a) monitoring the implementation of the Programme SASPRO and respect of its constitutive documents;
 - b) verification of compliance with the conditions by host organizations;
 - c) preparation of proposals and documents for the Board;
 - d) receipt of proposals and suggestions from other participants in the Programme SASPRO, their processing and submission to the Board.
5. The Board specifies in detail the scope of activities of the Steering Committee.



Article VII

Costs of the Board activities

1. Costs of the Board activities including the remuneration of the members of the Board are paid from the budget of SAS and European Union funds received from the scheme "Co-funding of regional, national and international programs (COFUND)", which is part of the Marie Curie Actions, EU 7th Framework Programme.
2. Board members are remunerated for their work in the Board. The amount of remuneration is determined by the Presidium of SAS.

Article VIII

Final provisions

1. This Statute shall enter into force on the date of its approval by the Scientific Council of the SAS and becomes effective at the date of its publication.
2. All changes in the Statute must be approved by the Scientific Council of the SAS as written numbered amendments of the Statute.
3. Current wording of the Statute and its amendments will be published on the Programme SASPRO website.

In Bratislava, on 26 March 2014

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Prof. Dr. Jaromír Pastorek

Chairman of the Scientific Council of the SAS