



Slovak Academy of Sciences Programme



Statute of the Evaluation Committee of the Programme SASPRO

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**Statute of the Evaluation Committee of the Programme SASPRO
(hereafter also as the "Statute")**

Article I

Introductory provisions

1. Evaluation Committee of the SASPRO Programme (hereafter only as the "Evaluation Committee") is established by the Presidium of the Slovak Academy of Sciences in accordance with the provisions of Article V of the Statute of the Program SASPRO as a professional and evaluating body of the SASPRO Programme.
2. Evaluation Committee assesses the Programme SASPRO applications on the basis of evaluations by independent experts (hereafter only as "Evaluators") and own negotiations, classifies them into different categories and elaborates proposals for their financing. Evaluation Committee consequently provides interim and final control of meeting projects' objectives.
3. The Evaluation Committee in its activities conforms to the Statute of the Programme SASPRO, conforms to this Statute and to the Rules of Procedure of the Evaluation Committee of the Programme SASPRO.
4. Three Evaluation Committees are established under the SASPRO Programme, one for each division of sciences of Slovak Academy of Sciences (SAS):
 - *Evaluation Committee for Physical, Space, Earth and Engineering Sciences*
 - *Evaluation Committee for Life, Chemical, Medical and Environmental Sciences*
 - *Evaluation Committee for Social Sciences, Humanities, Arts and Culture*
5. The tenure of the Evaluation Committee is five years.
6. The Evaluation Committee is answerable for its activities to the Presidium of the Slovak Academy of Sciences.

Article II

The scope of activities and competences of the Evaluation Committee

1. The scope of activities of the Evaluation Committee includes particularly the activities leading to the selection of the highest quality applications for the Programme SASPRO:
 - a) proposing and approval of Evaluators for individual applications submitted under the Programme SASPRO;
 - b) negotiating of received Evaluators' opinions /peer reviews/;
 - c) personal interviews with candidates with the participation of directors of SAS organisations planning to employ selected applicants;
 - d) forming of a final ranking of applications based on their classification into the respective categories;
 - e) recommending applications for funding;
 - f) negotiating of interim reports submitted by the Principal Investigators of projects;
 - g) negotiating of the final reports submitted by the Principal Investigators of projects;
 - h) elaboration of proposals and recommendations to the Board of the Programme SASPRO and to the Presidium of the Slovak Academy of Sciences.

Article III

Management and activity of the Evaluation Committee

1. Chairman of the Evaluation Committee manages the activities of the Committee and acts on its behalf. Chairman of the Evaluation Committee is invariably the SAS Vice-President for the relevant division of sciences.
2. Chairman of the Evaluation Committee appoints a Vice Chairman of the Evaluation Committee from the Committee members. If it proposes 3/5 majority of the members of the Evaluation Committee, an other member of the Evaluation Committee may be appointed for a Vice-Chairman of the Evaluation Committee.



3. Vice-Chairman of the Evaluation Committee or member of the Evaluation Committee authorized by Chairman substitutes for Chairman of the Evaluation Committee during his absence.
4. Department of Research and Development of SAS (R&D Department) provides complete administrative support to the Evaluation Committee. Each Evaluation Committee has its Secretary assigned from R&D Department. Secretaries are approved by the Chairman of the Evaluation Committee. Secretary of the Evaluation Committee shall be subject to the same provisions on confidentiality of matters as a member of the Evaluation Committee (Article IV, paragraph 9 of this Statute).

Article IV

Members of the Evaluation Committee

1. The Evaluation Committee shall have at least nine members (including the Chairman and Vice-Chairman).
2. At least 50% of the members of the Evaluation Committee are foreign experts.
3. The members of the Evaluation Committee are knowledgeable experts and top level scientists whose scientific orientation corresponds to the orientation of relevant Evaluation Committee.
4. The members of the Evaluation Committee shall be nominated by the relevant SAS divisions of sciences. Members of the Evaluation Committee are after their approval by the SAS Presidium designed by President of SAS.
5. Membership of the Evaluation Committee expires at the end of the tenure of the Evaluation Committee. The members may be appointed for a maximum of two terms in a row.
6. Membership of the Evaluation Committee may be terminated before the end of the term of the Evaluation Committee, if so requested by the member, or if it suggests 3/5 majority of the members of the Evaluation Committee. Proposal for withdrawal from the

membership discusses and approves the Presidium of SAS. President of SAS then withdraws the member of the Evaluation Committee.

7. In the event of withdrawal of a member of the Evaluation Committee, President of the SAS appoints a new member of the Evaluation Committee – according to a proposal from the relevant scientific division and approval by the Presidium of SAS.

8. Membership of the Evaluation Committee is incompatible with the following appointments:

- a) a member of the Presidium of the SAS (with the exception of the Chairman of the Evaluation Committee);
- b) a member of the Scientific Council of the SAS (with the exception of the Chairman of the Evaluation Committee);
- c) a member of the Board of the Programme SASPRO;
- d) the Director of the scientific organisation of the SAS;
- e) a member of the Scientific Council of the scientific organisation of SAS (excluding the Chairman of the Evaluation Committee).

9. The members of the Evaluation Committee are required to maintain the confidentiality of matters under negotiation and conclusions of the meeting until the conclusions will not be published. The experts agree that will not make available materials and information to other persons, unless the nature of the materials and information dictates otherwise.

10. The members of the Evaluation Committee are obliged to immediately inform the Chairman of the Evaluation Committee about the existing bias and potential conflicts of interest in relation to a particular applicant. The President of the Evaluation Committee decides about the existence of bias or conflict of interest. In the event of a proven bias or conflict of interest is such member of the Evaluation Committee excluded from voting on the relevant application.

11. The list of Evaluation Committee members is published on the Programme SASPRO website.



Article V

The sessions of the Evaluation Committee

1. Evaluation Committee sessions shall be governed by the Rules of Procedure of the Evaluation Committee of the Programme SASPRO.
2. Dates of sessions of the Evaluation Committee determines the indicative timetable of the SASPRO Programme, which is always prepared for the given calendar year and published on the Programme SASPRO website.
3. An irregular session of the Evaluation Committee, if needed, will be summoned by the Chairman of the Evaluation Committee, if requested by 3/5 majority of the members of the Evaluation Committee.

Article VI

Evaluation Committee activities' costs

1. Costs of the Evaluation Committee activities, including the remuneration of the members of the Evaluation Committee are paid from the budget of SAS and European Union funds received from the scheme "Co-funding of regional, national and international programs (COFUND)", which is part of the Marie Curie Actions of the EU 7th Framework Programme.
2. Members of the evaluation committee receive a remuneration for their activities in the Evaluation Committee. This remuneration is determined by the Programme SASPRO Board.
3. Members of the committee shall be entitled to reimbursement of documented travel and accommodation costs associated with participation on the session of the Evaluation Committee.

Article VII

Final provisions

1. This Statute shall enter into force upon its approval by the Presidium of Slovak Academy of Sciences and the statute becomes effective at the date of its publication.



2. All changes of the Statute must be approved by the Presidium of SAS as written numbered amendments of the Statute.
3. Current wording of the Statute and its amendments will be published on the Programme SASPRO website.

In Bratislava, on 26 March 2014

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Prof. Dr. Jaromír Pastorek
President of the Slovak Academy of Sciences